



SPECIAL EVENT SUPPLEMENT

(Include Acord application)

Applicant's Name: _____ Location Address: _____
Mailing Address: _____

Description of event (attach any flyers, brochures, etc.):

Maximum daily attendance: _____ Total attendance: _____ Sales: \$ _____

Length of event: _____ Estimated age group of audience: From _____ to _____

Number of Participants: _____

Do participants sign waiver of liability agreements? Yes No

Applicants experience in conducting events of this similar nature:

Has this event been held before? Yes No

If yes, how many years? _____

Rides: Will rides be provided? Yes No

If yes, type of rides: _____

Do rides have signs clearly marking age, height, and size limitations? Yes No

Entertainment: Will live entertainment be provided? Yes No

If yes, please describe: _____

If a concert, type of music: Classical Jazz Rap Blue Grass Gospel
 Country/Western R & B Alternative Hard Rock Gothic
 Heavy Metal Hip hop Other: _____

If fireworks are planned, is pyrotechnician licensed and insured? Yes No

Does applicant obtain a certificate naming him as an additional insured? Yes No

Distance between fireworks staging area and audience? _____

Spectators allowed in fireworks staging area? Yes No

Security: (indicate type and number of each)

Independent security company _____ Off-duty police _____ Employed security _____

Chaperons _____

Is there a written emergency plan in the event of an accident? Yes No

Does independent security company provide a certificate of insurance? Yes No

Stadiums: Are bleachers or platforms to be used? Yes No

If yes, type: Portable Permanent Back and side railings provided? Yes No

Construction: Wood Steel Concrete Height in feet: _____

Age of bleachers or platform: _____

Are patrons protected from and warned against potential flying objects? Yes No
 Are patrons allowed on the field, track, or pit area? Yes No
 Is public address system clearly audible in all parts of the facility? Yes No
 Is there a backup electrical supply for lighting and the public address system? Yes No
Traffic Control: Who is responsible for crowd and traffic control? _____

Are parking areas smooth with clearly marked parking areas and exit roads? Yes No
 Is parade route able to handle size and height of floats and a re cross streets barricaded? Yes No
 Liquor: Is liquor to be served by applicant? Yes No

If yes, please explain: _____

Does applicant want: Host liquor Liquor Liability (available in selected states only)

Is liquor to be served by others? Yes No

If yes, please explain: _____

First Aid: Will first aid facilities be provided at the event? Yes No

If yes, please describe: _____

If yes, who will be in charge of the facilities? Doctors Nurses

Others: _____

If applicant is the sponsor, does the operator have liability insurance? Yes No

If yes, name of insurance carrier: _____

Policy limits of liability: \$ _____

Hold-harmless agreements: Is applicant held harmless by others? Yes No

Does applicant agree to hold any third party harmless? Yes No

If yes, who? _____

Do independent contractors and vendors provide proof of General Liability coverage, including products? Yes No

Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance containing false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime. This application does not bind any of the parties to complete the insurance transaction.

Applicant's Signature

Producer's Signature

Date